

DIRAC Training Program Application form



To apply for the DIRAC Training Program

1. complete this form,
2. obtain a statement of support from your home institution (the place you are working now),
3. obtain a statement of support from your host institution (the place you intend to visit),
4. obtain an academic reference.
5. and attach your CV with picture.

Forms for items 2, 3 and 4 can be found further on. Each document needs to be sent in a hard-copy and electronic version to the address provided below.

Personal Details:

Title		First Name		Surname	
Sex		Date of Birth		Nationality	
Address:			Email		
			Tel. No.		
			Fax No.		
What languages do you speak?					

Education Details:

If you already graduated, what are your degrees?
If you are a student: 1) for what degree are you currently enrolled? 2) when do you expect to graduate?
What is your Home Institution?

Training Application Details:

***Please see guidance notes at the end of this document before filling in this section**

Which scheme or schemes are you applying for?
Undergraduate Internship / Masters Internship / Ph.D. Internship / Postdoctoral Visit/ Sabbatical Visit

Which site would you like to visit (your host institution)?

What period do you want your visit to cover?

From:

To:

Proposed Training Content:

***Please see guidance notes at the end of this document before filling in this section**

Explain your choice of scheme and host institution:

Title of the proposed training project:

Describe the work which you intend to do:

Statement of support for DIRAC Training Program



Section 1 on this page should be completed by the applicant. Copies should then be passed, separately, to the supervising scientists in the applicant's home institution and host institution, who are asked to complete the remainder of the form and return it in a signed sealed envelope either to the applicant for return with the application form, or to mail it directly to the address provided below. In addition, we require electronic copies of each document to be send to the email address provided below.

Section 1. Applicant's details:

Title		First Name		Surname	
Sex		Date of Birth		Nationality	
Scheme applied for:					
Home Institution					
Host Institution					

Section 2. To be completed by the home/host institution:

The above named candidate is applying to the DIRAC Training Program. We would be grateful if you could provide us with a statement of support for his/her proposal.

Please complete this form as soon as possible, and return it in a sealed envelope, endorsed with your signature over the seal, either to the applicant for return with his/her application form, or to the return address given below. In addition, we ask you to send this form electronically to the email address provided below.

Statements and queries should be addressed to:

Mr. Paul Konijn
Departement Elektrotechniek ESAT/PSI-VISICS
Katholieke Universiteit Leuven
Kasteelpark Arenberg 10
B-3001 Leuven-Heverlee
Belgium

Email: paul.konijn@esat.kuleuven.be
Tel: +32 (0)16 32 1704
Fax: +32 (0)16 32 1723

Section 2: To be completed by the home/host institution

Referee's details:

Title		First Name		Surname	
Organisation					
Job Title					

Statement of support:

Continue on separate page if required

Referee's name	
Referee's signature	

Reference form for DIRAC Training Program



Section 1 on this page should be completed by the applicant. The form should then be passed to the referee who is asked to complete the remainder of the form and return it in a signed sealed envelope either to the applicant for return with the application form, or to mail it directly to the address provided below. In addition, we require electronic copies of each document to be send to the email address provided below.

Section 1. Applicant's details:

Title		First Name		Surname	
Sex		Date of Birth		Nationality	
Scheme applied for:					

Section 2. To be completed by the referee:

The above named candidate is applying to the DIRAC Training Program. We would be grateful if you could provide us with a reference on the academic and general suitability of the applicant to undertake an Internship.

Please complete this form as soon as possible, and return it in a sealed envelope, endorsed with your signature over the seal, either to the applicant for return with the application form, or to the return address given below. In addition, we ask you to send this form electronically to the email address provided below.

References and queries should be addressed to:

Mr. Paul Konijn
Departement Elektrotechniek ESAT/PSI-VISICS
Katholieke Universiteit Leuven
Kasteelpark Arenberg 10
B-3001 Leuven-Heverlee
Belgium

e-mail: paul.konijn@esat.kuleuven.be
Tel: +32 (0)16 32 1704
Fax: +32 (0)16 32 1723

Section 2: To be completed by the referee

Referee's details:

Title		First Name		Surname	
Organisation					
Job Title					

Reference:

<p>Continue on separate page if required</p>
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Referee's name	
Referee's signature	

Guidance Notes:

You can apply at any time but applications are only considered on a quarterly basis. **Deadlines** for sending in applications will be 15th March, 15th June, 15th September and 15th December.

1. Eligibility for Training Schemes

The program is open to all, but priority is given to

- researchers who are members of the DIRAC partner institutions,
- researchers who intend to visit the DIRAC partner institutions,
- researchers who demonstrate close connections with the DIRAC project.

2. Host sites available

Any of the DIRAC partners can act as a host institution: for details of their areas of expertise, see <http://www.diracproject.org>

3. Length of Internships available

Visits typically occupy 3 to 6 months for undergraduates, masters and Ph.D. students. Senior researchers can stay for a 1 to 3 month sabbatical period in any of the host institutions.

4. Funding available

Funding covers travel and living expenses, but not the salary.